



# UNIVERSITY OF KASHMIR

NAAC Accredited Grade "A"

University Campus, Hazratbal, Srinagar-190006, J&K

## **ADVERTISEMENT NOTICE No. I of 2016**

**Dated: 5<sup>th</sup> April, 2016**

Applications on prescribed application form are invited for the following posts available in the University of Kashmir to reach the office of the Deputy Registrar (Recruitment), Administrative Block, University of Kashmir, Srinagar-190006 by or before **10<sup>th</sup> May, 2016**:-

S. No.	Name of the post	Pay band (Rs.)	Grade Pay (Rs.)	No. of posts
1.	Registrar	37400-67000	10000	01
2.	Controller of Examinations	37400-67000	10000	01
3.	Director, South Campus, Anantnag	37400-67000	10000	01
4.	Director, Information Technology & Support System (ITSS) "Scientist G"	37400-67000	10000	01
5.	Director, Internal Quality Assurance Cell (IQAC)	37400-67000	8900	01

*The selection of posts at S. No. 01 & 02 shall be on tenure period of 03 years, which may be subsequently renewed as per statutes in force.*

### **QUALIFICATIONS:-**

#### **1. Registrar/Controller of Examinations**

- A Master's Degree with atleast 55% marks or its equivalent grade B in the UGC seven point scale
- At least 15 years experience as Assistant Professor (Sr. Scale)/ Assistant Professor with 8 years experience in Associate Professor's pay band alongwith experience in Educational Administration

**OR**

Comparable experience in research establishments and /or other institutions of Higher Education;

**OR**

15 years of administrative experience of which 8 years as Deputy Registrar or an equivalent post

#### **2. Director, South Campus**

- A Master's Degree with atleast 55% of the marks or its equivalent grade of B in the UGC seven point scale;
- Ph.D, in any discipline;
- At least 15 years of administrative and/or teaching experience of which 8 years as Deputy Registrar or an equivalent position;

**OR**

At least 15 years of experience as Assistant Professor with 8 years in Reader/Associate Professor's grade alongwith experience in Educational Administration;

**OR**

Comparable experience in research establishments and /or other institutions of Higher Education.

### **3. Director, ITSS (Scientist G)**

B.E./B.Tech or recognized equivalent qualifications with 55% marks, in the relevant field of technology with 16 years of experience in relevant field;

**OR**

M.Tech/M.E./B.E. with MBA or recognized equivalent qualifications with 55% marks, in the relevant field of technology with 14 years of experience in relevant field;

**OR**

Ph.D. in the relevant field of technology having 55% marks at Masters Level, with 13 years of experience in the relevant field.

### **4. Director, IQAC**

a) Master's Degree with 55% marks in any discipline or its equivalent grade of B in UGC seven point scale from a recognized University;

b) At least 15 years of administrative and/or teaching experience of which 8 years as Deputy Registrar or an equivalent post or position;

**OR**

At least 15 years of experience as Assistant Professor with 8 years as Reader/Associate Professor (selection scale) alongwith experience in Educational Administration;

**OR**

Comparable experience in research establishment and/or other institutions of higher education.

### **OTHER CONDITIONS**

- i) Candidates who have been awarded post-graduate/Ph.D. degree from foreign University should enclose "Equivalence Certificate" issued by the Association of Indian Universities (AIU), New Delhi, without which their candidature will not be considered;
- ii) Relevant grade which is regarded as equivalent of 55% wherever the grading system is followed by recognized University shall also be considered eligible;
- iii) The appointment shall be governed by the rules and regulations of the University, University Grants Commission and the Union Ministry of Human Resource Development, wherever applicable.
- iv) Services are transferable between different Satellite Campuses of the University;
- v) The posts shall not be inter-changeable with any other post/s in the similar PB & GP.
- vi) Only those candidates should apply for the post/s, who fulfil the eligibility criteria by the last date laid down in the advertisement notice by the University;
- vii) The University reserves the right not to fill up any of the vacancies advertised, if circumstances so warrant, without assigning any reason thereof.

### **GENERAL INSTRUCTIONS**

- i) Application Form available on the University website at [www.kashmiruniversity.net](http://www.kashmiruniversity.net) complete in all respects alongwith the Bank Draft of Rs. 750 (non-refundable) drawn in favour of the Registrar, University of Kashmir, Srinagar and payable at Srinagar. Postal order will not be accepted. Cost of Application Form once deposited shall be non-refundable.
- ii) Candidates sending their Application Form by post should ensure that the envelope containing Application Form is super-scribed as "Application for the post of ..... advertised vide notice No. .... Dated ....." should reach the office of the Deputy Registrar (Recruitment), University of Kashmir, Srinagar-190006, J&K.;
- iii) The interview call letters shall be sent under Speed/Registered Post. However, the University shall not be responsible for any postal delay whatsoever;

- iv) Application Forms of candidates serving in various Government/semi-Government/Private organisations should be sent through their respective administrative authority concerned, by the University employees through the Registrar of the respective Universities. Applications not routed through the respective channels are liable to be rejected. Candidates may send advance copy of the Application form alongwith the requisite documents and fee, before the last date of receipt of Application Forms.
- v) Candidates shall have to produce the original documents relating to their age, qualifications, experience, fitness and other claims whatsoever at the time of interview.
- vi) Candidates invited for interview shall not be paid any TA and DA;
- vii) The Vice-Chancellor is empowered to place before the Selection Committee suitable persons for its consideration along-with the applications received in response to the advertisement;
- viii) Impersonation or submission of false/fabricated/tampered documents or making incorrect/ false statements by a candidate, will, in addition to debarring him / her permanently or for a specific period from any employment in the University, also render him/her liable for criminal prosecution.
- ix) The University shall verify the antecedents of all documents submitted at the time of appointment or during the tenure of service. In case, it is detected that the documents submitted are fake or the candidate has a clandestine antecedents/background and has suppressed the said information, his/her services shall be terminated forthwith.
- x) Application Form found incomplete in any respect shall be rejected without any notice.
- xi) Addendum/corrigendum, if issued to this Advertisement shall be uploaded on the University website only.

**DOCUMENTS TO BE ATTACHED**

1. Attested copy of Date of Birth Certificate;
2. Attested copies of all qualification/experience certificates;
3. Bank Draft of Rs. 750/-.

**Sd/-  
REGISTRAR**

No: KU/Rect./Advt-Officer/16  
Dated: 5<sup>th</sup> April, 2016