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मुख्य सचिव कार्यालय
राजस्थान, जयपुर
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प्रा संख्या
दिनांक 21/8/24

(For circulating among Ministries/Deptt. etc.)
No. 16/28/2018-M-1(Part-I)
Government of India
Ministry of Culture
Shastri Bhawan, New Delhi
Dated: 1st July, 2024.
Office Memorandum

Subject: Filling up the post of Additional Director General (ADG), Group-'A' (Gazetted), Ministerial in Level-14 of Pay Matrix [Pre-revised PB-4, Rs. 37400-67000, Grade Pay of Rs. 10000/-] by Composite Method : Deputation (including short term contract) or promotion in the National Museum, New Delhi under the Ministry of Culture, Govt. of India.

Applications are invited from eligible officers for appointment to one post of Additional Director General (ADG), Group-'A' (Gazetted), Ministerial in Level-14 of Pay Matrix [Pre-revised PB-4, Rs. 37400-67000, Grade Pay of Rs. 10000/-] in National Museum, New Delhi a Sub-Ordinate Office under Ministry of Culture.

2. Job Description:

The National Museum, the premier museum of India with a rich and exquisite collection, under the Ministry of Culture is seeking qualified candidates for one post of Additional Director General (ADG). The incumbent will be overall in-charge of a division of the Museum and will be responsible for collection and stores management, proper/scientific display of artifacts, information, signages, floor plans & visitor facilities. He /She will also look after activities pertaining to the museums shop and souvenirs, multi-media, audio visual and guide facilities. He/She will also be responsible for image building, publicity and cultural events, visiting & travelling exhibitions, expansion & acquisition of collections, professional development of museum personnel, implementation of plan schemes & special projects, conservation and restoration etc.

3. Eligibility

Officers under the Central Government or the State Governments or Union Territories or Public Sector Undertakings or Professor or Associate Professor or equivalent from recognized Universities or Research Institutions or Statutory and Autonomous Organizations:

(a) (i) holding analogous posts on regular basis in the parent cadre or department;

Or

(ii) with two years' service in the grade rendered after appointment thereto on regular basis in posts in Level- 13(a) of Pay Matrix[Pre-revised-PB-4 of Rs. 37400-67000/- with Grade Pay of Rs. 8900/-] or equivalent in the parent cadre or department;

Or

(iii) with three years' service in the grade rendered after appointment thereto on regular basis in posts in Level-13 of Pay Matrix[Pre-revised PB-4 of Rs. 37400-67000/- with Grade Pay of Rs. 8700/-] or equivalent in the parent cadre or department; and

(b) possessing the educational qualifications and experience as under:

Essential

(i) Master's degree from a recognized University by UGC or Association of Indian Universities in Museology or History of Art or History or Sanskrit or Pali or Prakrit or Persian or Arabic or Archaeology or Anthropology or Fine Arts or Chemistry; and

(ii) Fifteen years' of experience at a level of Curator and above in a Museum of National or International repute with evidence of published research work.

Desirable:

Post graduate diploma in Management or MBA from a recognized Institute or University.

Note-1 : Period of deputation(ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed five years.

Note 2: The maximum age limit for appointment by deputation (ISTC) shall not exceed 56 years as on the closing date for receipt of applications.

Note 3: For the purpose of appointment on deputation basis, the service rendered on regular basis by an officer prior to 01.01.2006 the date from which the revised pay structure based on the 6th CPC recommendations has been extended, shall be deemed to be the service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one Grade with a common Grade Pay or Pay Scale, and where this benefit will extend only for the post(s) for which that Grade or Pay Scale is the normal replacement Grade without any upgradation.

Note 4: The Departmental Joint Director General in Level-13 of Pay Matrix[Pre-revised-Pay Band-4, Rs. 37400-67000 plus Grade Pay of Rs. 8700] with three years regular service in the Grade shall also be considered alongwith outsiders and in case he or she is selected for appointment to the post.the same shall be deemed to have been filled by promotion.

4. Applications, in duplicate, in the enclosed prescribed proforma (Annexure) and complete up-to-date ACR dossiers (for the last 5 years) of the Officers who can be spared in the event of their selection along with (i) vigilance clearance, (ii) integrity certificate, (iii) cadre clearance, and (iv) major / minor penalty statement for the last 10 years should reach the undersigned through proper channel within a period of 60 days from the date of publication of advertisement in the Employment News. Applications received after the due date or otherwise incomplete will not be considered and will stand rejected.

5. The details regarding eligibility conditions, educational qualifications and experience, application form, Recruitment Rules etc. attached to the post are also available on the website of the Ministry at www.indiaculture.gov.in

Encl: as above



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To

1. All Ministries/Department of Govt. of India for further circulation of the vacancy among all the Attached / Subordinate Offices / Autonomous Bodies / Public Sector Undertakings / Universities / Recognized Research Institutions / Semi-Government / Statutory Organizations under their control.
2. Chief Secretaries of all States/Union Territories.
3. Administrative Officer, National Museum, Janpath, New Delhi for displaying it on the notice board of the Museum and for uploading it on the National Museum's website.
4. The Director General, Doordarshan, Doordarshan Bhawan, Copernicus Marg, New Delhi-110001 with the request to telecast the vacancy in their Bulletins / News on Employment.
5. Director General, Akashwani (AIR) Akashwani Bhawan, Sansad Marg, New Delhi for dissemination in their Bulletins / News on Employment.
6. The Director General (Resettlement Division), Ministry of Defence, West Block-IV, Wing-I, R.K.Puram New Delhi for wide publicity among eligible officers.
7. All attached/Subordinate Offices/Autonomous Organizations under the Ministry of Culture.
8. Registrars of all Universities.
9. Director, Employment News, West Block, R.K.Puram, New Delhi 110066.
10. NIC for placing on the website of the Ministry.

ANNEXURE

**BIO-DATA/ CURRICULUM VITAE PROFORMA FOR THE POST OF
ADDITIONAL DIRECTOR GENERAL IN NATIONAL MUSEUM NEW DELHI.**

1.Name and Address(in Block Letters)	
2.Date of Birth (in Christian era)	
3.i) Date of entry into service	
ii) Date of retirement under Central/State Government Rules	
4.Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/ Experience required as mentioned in the advertisement/ vacancy circular	Qualifications/ experience possessed by the officer
Eligibility:- Officers under the Central Government or the State Governments or Union Territories or Public Sector Undertakings or Professor or Associate Professor or equivalent from recognized Universities or Research Institutions or Statutory and Autonomous Organizations: (a) (i) holding analogous posts on regular basis in the parent cadre or department; Or (ii) with two years' service in the grade rendered after appointment thereto on regular basis in posts in Level-13(a) of Pay Matrix[Pre-revised- Pay Band-4 of Rs. 37400-67000/- with Grade Pay of Rs. 8900/-] or equivalent in the parent cadre or department; Or (iii) with three years' service in the grade rendered after appointment thereto on regular basis in posts in the Level-13 of Pay Matrix[Pre-revised Pay Band-4 of Rs. 37400-67000/- with Grade Pay of Rs. 8700/-] or equivalent in the parent cadre or department; and (b) possessing the educational qualifications and experience as under:	Qualifications/ experience possessed by the officer
Essential	Essential
(i) Master's degree from a recognized University by UGC or Association of Indian Universities in Museology or History of Art or History or Sanskrit or Pali or Prakrit or Persian or Arabic or Archaeology or Anthropology or Fine Arts or Chemistry	i) Qualification
(ii) Experience Fifteen years' of experience at a level of Curator and above in a Museum of National or International repute with evidence of published research work.	ii) Experience

