



UNIVERSITY OF KASHMIR

NAAC ACCREDITED GRADE A+
UNIVERSITY CAMPUS, HAZRATBAL, SRINAGAR 190006, KASHMIR.

NOTIFICATION

It is notified for the information of all the candidates who had applied for the posts of Junior Assistants advertised vide Advertisement Notice No. 05 of 2023 dated April 27, 2023, that the Selection Criteria, Scheme and Syllabus, for the said posts shall be as under. Further, the written test (OMR based) will be tentatively conducted in the third week of October 2023.

A) Scheme & Selection Criteria

Short listing /Selection Criteria	Maximum Marks
1. Academic merit (<u>Higher Qualifications</u>): -Post-graduation (02) -M.Phil (02 for PG & 01 for M.Phil) -Ph.D (02 for PG , 01 for M.Phil & 02 for PhD)	02 Marks (on <u>pro-rata basis</u>) 03 Marks 05 Marks
2. Objective Type written test (OMR based)	75 Marks
3. Computer Test (Practical/skill test)	20 Marks
Total Marks	100

Candidates shall be shortlisted for appearing in Computer Test (Practical/skill test) after taking composite merit obtained in Academic merit, Objective based Test (OMR based), in the ratio of 1:5 of the posts advertised.

B) Scheme for Objective-Type Written Test (OMR based)

Number of objective type questions	75
Number of objective type questions from each unit	15
Marks allotted to each correct answer	01
Negative marks for incorrect questions	0.25 per question
Time allowed	90 minutes

C) Syllabus for Objective Type Written Test

1. General English

- Tenses
- Rearranging of Jumbled sentences
- Modals
- Articles
- Synonyms and Antonyms
- Use of Prepositions
- Punctuation



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- Pairs of words
- Adjectives
- Subject-Verb Agreement

2. General Knowledge and Awareness of Important Issues

- Important events in Indian History
- Political and Physical Divisions of India
- Forms of Govt. (World)
- Climate and Crops in India
- Capitals and Currencies (World)
- International Awards (Science, Literature, Sports)
- First in World (Adventure, Sports, Discoveries)
- Environmental Issues
- Ecosystem- components, Food Chains, Food Webs
- Vitamins and diseases related to Vitamin Deficiency
- Importance of Water in Life
- Sources of Energy (Conventional, Non-Conventional)
- Disaster Management

3. Current Affairs

- Current events of National and International Importance
- National Awards (Science, Literature and Sports)
- J&K UT-History, Economy, Geography, Heritage & Culture , Population
- Books and Authors (Current)
- International Organizations (UN, SAARC, ASEAN)
- New Economic Reforms in India
- Recent awards and recognitions (Padma Shree, Khel Ratna award etc)
- International Awards (Science, Literature, Sports)

4. Mental Ability Test / Reasoning

- Number Series
- Letter Series
- Coding/ Decoding
- Direction Sense
- Blood Relations
- Mathematical Reasoning
- Speed, distance and Time
- Statements and Conclusions
- Logical Reasoning
- Odd Man Out



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5. Domain Knowledge

- Office Practice and Secretarial Duties
- JK Service Conduct Rules
- Leave Rules
- RTI Act
- Fundamentals of computer sciences
- Hardware & Software
- Input and output devices
- Operating system
- MS Word, MS Excel, MS Access and PowerPoint Presentation
- E-mail & Internet

No. F/NT-04/KU/23
June 16, 2023

Sd/-
Deputy Registrar
Recruitment